



State Of The Art Records Storage



- ✓ **Efficient and economical**
- ✓ **Electronic Retrieval**
- ✓ **Bar Coding**
- ✓ **FDIC approved**
- ✓ **And a state of the art storage facility in Boston**



Serving A Variety Of Clients

AST serves a variety of clients in a number of fields including:

- Hospital and medical care
- Law, accounting and consulting
- Banking & Finance
- Engineering and architecture
- Government
- Personnel
- Computer hardware and software
- Travel
- Education and non-profit
- Advertising and public relations
- Professional associations



Advanced Storage & Transportation, Inc.

With a state of the art records storage facility in Boston

**Customer Direct (508) 877-6600
Fax (508) 877-6001**

E-mail: info@astnow.com - Visit: www.astnow.com

The AST Storage Advantage

There are many reasons why off-site records storage makes sense, but the following factors are the reasons most clients have for using a storage service:



TV-monitored security

- The cost of storage is much lower than the cost of office space... On a square foot basis
- Old records will generally complicate internal storage capabilities.
- Complete security systems
- Off-site storage facilities with centralized management of stored documents



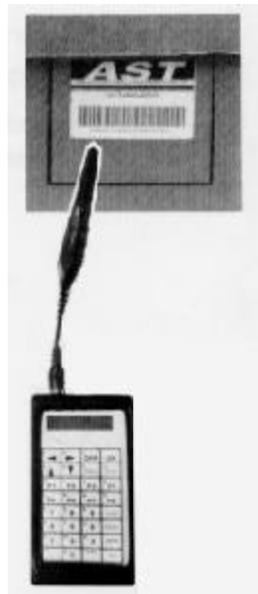
Fully-Computerized Systems

AST is the leader in computerized storage facilities in the Northeast. Our state-of-the-art facility provides clients with instant access to their documents and offers:

- Exclusive "customer look-up" feature which allows you access to a computerized read-out from your office
- Bar coding for quick read-outs, identification, and file maintenance
- Regularly published storage activity / status reports
- State-of-the-art programs that customize storage records to fit each client's record-keeping system
- Use of lap-top computers, where appropriate, to log in storage containers and contents at our clients' offices
- Reports on disk of your storage records

Storage with AST offers these direct benefits:

- ✓ The best pricing in the Boston area
- ✓ Instant access to your records
- ✓ UL approved alarm systems
- ✓ Comfortable reference rooms
- ✓ 24-hour access, 365 days a year
- ✓ TV-security monitoring systems
- ✓ Certified document shredding
- ✓ Specially designed, sturdy storage containers
- ✓ Years of experience with records storage
- ✓ Faxing or mailing service for individual records
- ✓ Normal service: same-day pickup and delivery
- ✓ Express service: pickup and delivery within two hours



Bar coding for immediate computerized filing.

Certified To Be The Best

AST enjoys a solid reputation for its records storage facility and systems. In addition to providing top flight service, we hold these qualifications:

- Approved by the FDIC for document storage
- Member, International Storage and Transport Association
- Member, the National Institute of Certified Moving Consultants